



Change of Name Form Registrar's Department

St. Matthew's University
11486 Corporate Blvd.
Suite 120
Orlando, FL 32817

To change the legal name maintained on the student's official SMU record, the student **must submit** a completed "Change of Name" form and the proper supporting documentation to the Registrar's Department.

You **must** attach a copy of an official signed passport containing the changed name as well as a copy of a certified marriage certificate.

Telephone Number: _____ Email Address: _____

Student I.D. Number: _____

Current name under which you are registered at SMU:

Last Name: _____ First Name: _____ MI: _____

New legal name (Must be completed in full. Please print clearly):

Last Name: _____

First Name: _____

(Please Circle) Middle or Maiden: _____

Student Signature: _____ Date: _____

*Return this form to:
Office of the Registrar
St. Matthew's University
11486 Corporate Blvd. Suite 120
Orlando, FL 32817*

If you have any questions, please call 407.488.1718 / 407.488.1717 or email: registrar@stmatthews.edu